

Form No.2

※Date of permit (Y/M/D)	/ /	※Permit No.	
----------------------------	-----	-------------	--

Application Form for Permission for Use of Facilities

Date (Y/M/D): / /

To The University-Business Innovation Center Director

Applicant: Address or Location

Name or Company and Representative

(Affiliation and name of person in charge:)

(Tel: - -)

I request the permit for use of facilities as follows.

Name of facilities to be used					
Purpose of use					
Date and time of use (Y/M/D/Time)	From	/	/	/	/
	To	/	/	/	/
Name of the member in charge of use Name of the company he/she belongs to					
Joint Research Yes / No	Yes / No (Co-Research Faculty name)				
Other matters for reference					
* Conditions of Permission					
* Date of receipt (Y/M/D) Receipt number		* Name of recipient		* Sum of charges	Yen

NOTES:

- Do not fill in the items with *.
- With regard to the time of use, include the time required for preparation and evacuation.
- Circle whether or not applicable.
- Attach materials related to the purpose of use (e.g. contents of research, etc.)
- Payment of the usage fee should be made in accordance with the invoice to be separately issued. The deadline for payment is the same day of the month following the date of use (date of commencement of use). (If the day following the date of use falls on a Sunday or other holiday, Saturday, or December 29 through January 3, the due date will be the day following these days.)